

## **NAS Annual Spring Meeting FAQ's**

### *I am a co-presenter. How do I register?*

The main presenter should register under the “presenter” category and should be the one to submit the abstract. Any co-presenters should register under the “general registration” category and SHOULD NOT submit a duplicate abstract.

### *My abstract has special symbols or Italicized words. What should I do?*

Register online as usual and enter your abstract per the instructions. BUT, please also email your Word document abstract to [nebacad@unl.edu](mailto:nebacad@unl.edu) to ensure the correct symbols and/or formatting gets used.

### *Which section should my abstract be presented?*

If you're not sure which section your abstract would best be suited, please email [nebacad@unl.edu](mailto:nebacad@unl.edu) for guidance. You are only allowed to select ONE section to present your abstract.

### *I have more than one abstract I'd like to present. What should I do?*

Register online ONCE with your first abstract. Email [nebacad@unl.edu](mailto:nebacad@unl.edu) to indicate you have a second abstract (don't forget to email along your Word document abstract) and your second abstract will be manually entered for you. You only have to pay the registration fee once, regardless of how many abstracts you wish to present.

### *I am not paying my invoice at the time of registration and I got an email saying my registration is pending. Has my abstract been successfully submitted?*

Yes, it is perfectly fine to register online without paying at that time. You will receive an email stating your registration is pending and awaiting payment, but your abstract is still submitted to the section chair and will be put on the timeline (if selected). You're welcome to forward your emailed invoice to whomever will be paying it for you, so they have record of your registration and invoice number.

### *I submitted my online registration and abstract. What's the next step? How do I know if it went through?*

You will receive email notification from NAS and/or your section chair to let you know that your submission was accepted or denied. The process of selecting abstracts and arranging the timeline can take several weeks, so please be patient. You will hear from NAS via email either way once everything has been finalized. If your abstract was selected, you will receive further instructions about the day of the event via email. Please ensure a valid email is entered for you during the registration process.

### *What's the difference between registering as a Student Member and a Student Non-Member?*

Registering as a Student Member means you are a current and valid student of a credited college or university (your student ID may be requested) and you wish to become a member of NAS for the next calendar year. Registering at this rate is cheaper than registering as a non-member. If you DO NOT wish to join NAS for the next calendar year, you may use the Student Non-Member rate to register and attend the Annual Spring Meeting.

### *What if I still have questions?*

Please email [nebacad@unl.edu](mailto:nebacad@unl.edu) or call 402-472-2644 for further assistance.